MUSICXCHAIN   2017-1-FI01-KA202-034776

MINUTES

THURSDAY 7 December

Venue: Finnish Music Campus, Pitkäkatu 18, meeting room 129

09:30-10:00   **Welcome**

Markku Rinta-Pollari and Suvi Uura welcomed the participants (participants list attached) and took the visitors on a tour of the campus.

10:00 - 11:00   **Introduction to the agenda, expected outcomes of the kick off meeting, contracts and finances**

Rea Tuominen presented the agenda and the budget and answered questions regarding the use and distribution of the funds and documentation needed (ppt and excel attached). All partners had signed their contracts and the first pre-payments had all been paid by the kick -off meeting.

Markku Rinta-Pollari and Suvi Uura led the discussion on the expected outcomes of the meeting.

11:00 – 12:00   **Platform**

Markku Rinta-Pollari and Ilkka Mäkitalo (Humap) presented the REAL platform. Discussion on the functions of the platform and what the needs of the project/network are. REAL is a closed environment, therefore, there is need for two platforms maintained by Gradia Jyväskylä.

12:00- 13:15   **Transfer/ walk to Viitaniemi campus + Lunch**

Venue: Viitaniemi campus, Viitaniementie 1C, meeting room IDEA

13:15– 14:00   **Remarks and Feedback form the NA**

Hannele Nevalampi from the Finnish National Agency for Education gave some further feedback on the project proposal:

MusicXchain – strengths to build on
• Good feedback from the evaluation! ☺
• Proposes relevant solutions for developing music education and the cooperation between the partners (key competencies, networks, cooperation models)
• Innovation: developing virtual mobility
• Good potential for sustainability ◊ integration into curricula and strategies of the partner organisations
• Aims at sustainable networks (incl. the world of work)

MusicXchain – to be considered
• Building a solid dissemination strategy – what is the story of MusicXchain?
• Ensuring the usability of the final outputs and their dissemination to a wider audience – documenting the learning process?
• Ensuring resources in digitalisation

14:00 – 16:00   **Division of tasks + working groups**

Discussion about presentation of Hannele Nevalampi: dissemination, performing rights.
Jaana Virtanen joined the group and discussion on the REAL platform and wordpress page continued.

FRIDAY 8 December

Venue: Viitaniemi campus, Viitaniementie 1 C, meeting room IDEA

09:30 - 10:30   **Visual identity of MusicXchain**

Vesa Iltola, teacher from Jyväskylä College media programme presented ideas for the visual identity of the project and network (see attachment). Logo design has already been started, the rest will be created during the National Skills semi-final competition in Feb 2018:
- logo
- colour scheme
- poster/ roll up/ other printed materials
- platform/ web site / wordpress
- infographic
- key words: networking, digital skills, entrepreneurship

Needed from Musicxchain partners:
- slogans or sentences
- 5-10 photos about instruments & concerts
- statistics for infographic,
- partner logos + country flags
- general description of the project (see application summary)
➔ uploaded to DB by 15 Jan 2018

10:30 – 11:30 Presentation and discussion on the results of the working groups on Thu

Next week (by 15 Dec 2017) every partner uploads one more photo of a concert/ instrument (Dropbox) Summary of the project description is sent to Vesa Iltola.

Markku Rinta-Pollari is advising Ilkka Mäkitalo about the layout and features according what was planned in the application. When the first version is ready in the end of January it can be commented on Real page for further developments.

Discussion about the tasks lead to decision that it will be kept as agreed and everyone has an obligation to bring their contribution to the whole work. The module template was discussed.

11:30 – 12:00   Quality assurance and dissemination plan

Katrin Neoral reminded everybody about collecting data about dissemination activities.
Sheet is provided in DB

For the Facebook page Aleksandra Abolina is the main admin. Every school is recommended to post every week on MusicXchain fb page
KAO, Gradia and Rijn Ijssell will be in contact to other VET institutions either in the music branch or other vocational branches (for what?)

Franz-David Baumann has meeting with Bavarian music schools for informing them about this project.

13:00 – 15:00   Working groups

Modules:

Each country uses their own assessment criteria but in the form of KSC.
Students will be prepared for the basic requirements of mobility modules in the sending organisation. For learning outcomes assessment, 3-8 targets of criteria are enough.

Not only final assessment but also process assessment should be used. Especially during the process self-assessment/peer-assessment necessary.

Module 1

Munich provides a module on arranging for mixed ensembles, especially for choirs and backing choirs.
KAO provides a module for intensive songwriting/rehearsing/performing.
JAO/Gradia provides a rehearsing/performance module for developing skills for specific areas within so called world music.
Rijn Ijssell provides a module in specified areas of music business (creating a concept, branding, promotion etc)

Every partner specifies their needs and what they can offer.

15:00 - 16:00   **Summary, feedback, next steps**

Deadline for answering the feedback survey of this meeting is on Friday 15 Jan 2018.

Ideas for the slogan: deadline 20 January 2018

Every partner writes what kind of dissemination they have done by 15 June (written, photos, scanning – check the date for progress report, this should coincide).

Next online SG meeting in Jan 2018 will be on the topic of quality assurance and dissemination.

Markku Rinta-Pollari will inform the partners about the progress of the platform.

Katrin will make an excel listing of tasks for everyone to check the progression of their own work

Deadline for first versions of 1st module descriptions is 31 January → to be uploaded to the DB

Collecting practical ideas for virtual music lab for Riga Meeting 18 April at the latest, so that planning of the LTT in Kajaani is made possible.

All should deliver written reporting of the work put in VML development